

JOB OPENINGS
HARRIS COUNTY GOVERNMENT as of 06/17/2014

All Positions Open Until Filled Unless Otherwise Specified

JOB OPENING

ASSISTANT ANIMAL CONTROL OFFICER

H.C. ANIMAL SHELTER

\$9.50/Hour

Part-time, 24 hours per week (Saturday & Sunday plus Friday or Monday); HSD or GED required; experience with animals a plus; must possess valid driver's license. Job functions include: overseeing cleaning animal shelter and feeding animals, responding to animal complaints, taking in and securing animals.

CORRECTIONS OFFICER

H.C. PRISON

\$12.85/Hour

Full-time; HSD or GED; 1-2 year's experience in law enforcement or corrections environment or related field; must have achieved passing score on Compass entrance exam; must possess and maintain valid drivers license; and must possess State of Georgia Correctional Officer I Certification at medium security level (to supervise inmates) or obtain same at first opportunity class is offered after hire date. Job functions include operation of security equipment, radio communications equipment, motor vehicles, firearms, and video monitoring equipment; enforcement of prison rules & regulations; and monitoring of inmate activities and behavior.

CREW SUPERVISOR

H. C. PRISON

\$12.85/Hour

Full-time; HSD or GED; 1-2 years experience in law enforcement or corrections environment, road construction/maintenance, equipment operation, or related field; must have achieved passing score on Compass entrance exam; possess and maintain valid Class A Commercial drivers license; possess State of Georgia Correctional Officer I Certification at medium security level (to supervise inmates) or ability to obtain same at first opportunity class is offered after hire date. Job functions include overseeing the safety and security of inmates assigned to work roadside and grounds maintenance projects; transport/escort inmates to/from work locations or elsewhere as needed; operation of motor vehicles, firearms and radio communications; and enforcement of prison rules & regulations.

FIELD APPRAISER TRAINEE

TAX ASSESSOR'S OFFICE

\$10.34/Hour

Full-time; HSD or GED required; experience in property appraisal or related field preferred. Must possess and maintain a valid drivers license, possess and maintain Georgia Real Estate Appraiser Level I certification or obtain same within one year of hire.

JAILER

SHERIFF'S OFFICE/LAW ENFORCEMENT CENTER

\$12.85/Hour

Full-time; HSD or GED required; six months to one year of experience in law enforcement or jail environment or related field preferred. Must complete Basic Jailer's Course Certification within six months of hire; must possess and maintain valid CPR certification, must possess and maintain valid drivers license. Responsibilities include, but are not limited to, performing security/general work functions associated with maintaining the safety, security and welfare of inmates in jail. Salary \$12.85/hr.

NOTES:

1. Qualifications as stated or any equivalent combination of education, training & experience which provides the requisite knowledge, skills & abilities for job.
2. Hiring dependent passing drug screening, background check (to include employment and criminal), and driving history, if applicable.
3. Application can be found at www.harriscountyga.gov; original application must be submitted. Apply at Harris County Board of Commissioners, PO Box 365, 104 North College Street, Hamilton, GA, 31811, unless otherwise indicated.
4. Resumes, if submitted, must be accompanied by completed application for consideration of any position.
5. **IMPORTANT:** If you have recently submitted an application and would like for it to be considered for one or more of the positions you see on the above list, you **MUST** call 706-628-4958 and request that your application be forwarded to the appropriate department for the job you are seeking.